

Free HOA Violation Letter Template

(Date)

(Name)

(Address)

Dear (Name):

We have sent this letter on behalf of the (HOA Name) as per the decision of the board of directors. This letter serves as the formal notice of the violations we have inspected, and those are –

1. (List the violation)

2. (List the violation)

3. (List the violation)

The above-mentioned violations are against the Covenants, Conditions, and Restrictions. The rule no. () of HOA Charter states, “Quote the rule”. Thus, you are obligated to make changes by (date) as a legal member of (name of HOA). Failing to do so will make you pay the fine of (Amount) as decided by the HOA.

We request your cooperation in this matter to create a peaceful community for everyone in the neighborhood.

You can contact us for any further questions or concerns regarding this matter. We will ensure to take further steps at the earliest to resolve your issues and let you live happily in your community.

Warmly

(Name of the HOA President)